



### JOB DESCRIPTION

<b>Job Title</b>	<b>Community Pioneer</b>		
<b>Reports to</b>	<i>The WAVE Community Hub Management Team</i>	<b>Location</b>	<i>WAVE Community Hub, Girvan</i>
	<i>Employed by the Trustees of Paisley Central Hall.</i>	<b>Salary</b>	<i>£30K per annum.</i>

### Job Purpose and Objectives

The WAVE Community Pioneer will seek to engage with the current regeneration of Girvan, building on existing community contacts, supporting ongoing community services, and developing work among families and children and those whose lives are impacted by feelings of isolation, encouraging faith exploration leading to commitment.

The WAVE Community Hub is based within a Methodist building in the heart of Girvan. The Methodist Church is committed to developing new faith communities through nationally supported programmes including 'New Places for New People' of which this project is a part. The project is delivered by a management committee and is overseen by Paisley Central Hall.

<b>Responsible to:</b>	The Lay Employee will be employed by the Managing Trustees of Paisley Central Hall Church Council and will be line managed by the Minister. Ongoing oversight of the project is through the management committee who will meet regularly with the Community Pioneer to offer support, visioning and oversight.
<b>Responsible for:</b>	Volunteers at the WAVE Community Hub.

### Main Responsibilities

- General:**
- Recruiting and supporting volunteers to develop the WAVE Community Hub as a new place for belonging
  - Offering a welcoming and hospitable space where life can be nurtured and faith shared and explored.
  - Participating in community renewal through active engagement with community groups and individuals, building relationships and seeking to bring spiritual dimension.
  - Developing work among young families and people in the local community and beyond who are impacted by feelings of isolation.
  - Encourage individuals in their spiritual journey.
  - Along with the WAVE Community Hub management committee explore and apply for funding for community outreach / activities.

### **Community Engagement and Outreach:**

- Strengthen relationships with local groups, businesses, and organisations to embed WAVE within the life of the community.
- Initiate and support projects that respond to local needs, particularly among young families.
- Ensure that the WAVE Community Hub remains a supportive and inviting space for all.

### **Leadership and Team Building:**

- Recruit, train, and support volunteers in the development of the project as outlined in the Wave vision document and following Methodist Safeguarding policies and guidelines.
- Nurture a team culture marked by creativity, inclusion, prayerfulness, and shared leadership.
- Work closely with the NPNP Lead of the Scotland District of the Methodist Church and local church leaders to help shape WAVE's strategic direction.
- Any other duties and responsibilities, identified by the minister as are within your capabilities and level of responsibility, in order to meet the needs of the project.

## **Terms and Conditions**

- Terms of appointment: Permanent (There is funding in place for 5 years).
- The salary/rate of pay will be: *£30K per annum*.
- Normal working pattern: 35 hours to be worked flexibly over a week.
- All reasonable expenses will be reimbursed and a small allowance given for on-going training.
- There is a contributory pension scheme to which eligible lay employees will be auto-enrolled. Lay employees who do not meet the auto-enrolment criteria are eligible to join the scheme subject to certain provisions.
- At least one day free of responsibilities each week.
- 28 days annual leave entitlement per year (pro-rata for part-time employees).
- Appointment will be subject to a satisfactory application and membership of the PVG Scheme.
- Appointment will be subject to satisfactory references.
- Appointment will be subject to the satisfactory completion of a six-month probationary period.
- Completion of the probationary period will be subject to completing mandatory safeguarding training.
- Opportunities for study and for training.

### **Equal Opportunities Statement**

WAVE is committed to equality, diversity, and inclusion in all aspects of its ministry and employment. We welcome applications from suitably qualified individuals from all backgrounds and are committed to treating all applicants fairly, regardless of age, disability, gender, race, or sexual orientation. We value the richness that diverse experiences and perspectives bring to our mission.

### **How to Apply**

Please email the Scotland Circuit Administrator, Louise McAspurren, at [CircuitAdmin@methodistchurchinscotland.net](mailto:CircuitAdmin@methodistchurchinscotland.net) to request an application form. Completed forms should be returned by **12 Noon on Wednesday 27<sup>th</sup> May 2026**.