

# The Methodist Church in Scotland

is seeking to recruit a

## **Safeguarding Officer (part-time)**

The appointment is for the equivalent of 7 hours per week to be worked flexibly including evenings and occasional weekends, with a probationary period of 3 months.

Salary will be between £17 & £21 per hour  
(£6,188 - £7,644 per annum depending on experience).

The District Safeguarding Officer (DSO) will be responsible for coordinating and overseeing the safeguarding work for the Methodist Church in the Scotland and Shetland Districts.

Working in partnership with the two District Safeguarding Groups, the main tasks will be to:

- Oversee church, circuit and district compliance with the Methodist Church's Safeguarding procedures
- Provide policy advice and other guidance to churches and Circuits
- Take a lead on working with individual cases in the District including representing the Church in meetings with external organisations
- Work with the Learning Network to deliver appropriate training
- Ensure that both his/her own work, and other safeguarding work in the District, is supported through full case recording
- Promote good communication and effective information sharing
- Undertake District risk assessments
- Be committed to personal continuing professional development and to the provision of opportunities for safeguarding learning within the District.

Applicants should be sympathetic to the aims, objectives and ethos of the Methodist Church with expertise and experience in Safeguarding.

Application pack is available on the Scotland District web site:

[www.methodistchurchinscotland.net](http://www.methodistchurchinscotland.net)

Alternatively please email the District Chair on [scotlandchair@methodistchurch.plus.com](mailto:scotlandchair@methodistchurch.plus.com)

or call 01786 445174

**Closing date: 12 noon on Monday 4th February 2019**

**Interviews in Edinburgh on Monday 18th February 2019**